



**Bernabi Elementary School**  
**2023 - 2024 Building Plan**

**Membership:**

- Kate Kellogg - year 1 of 3
- Elizabeth Gurz - year 1 of 3
- Gina Caparco - year 2 of 3
- Maribeth Kyser- year 2 of 3
- Tammy Lopatka - year 3 of 3
- Laurie Palmateer - PAC rep, year 3 of 3
- Julie Gilliard - support staff, year 3 of 3
- Jamie Wilson - parent, year 1
- David Caiazza - principal

## **Bernabi Building Plan for the 2023 - 2024 School Year**

*The following goals have been established in alignment with and will support the ongoing strategic planning process. The achievement of these goals will be supported by the action steps found within the Strategic Plan.*

<b><i>2023 – 2024 Strategic Focus</i></b>
<p><i>A Connected and Collaborative Environment:</i></p> <p><i>Goal: Bernabi Elementary School will purposefully stride to meet the relational needs of our school community.</i></p>
<p><i>The Student Experience:</i></p> <p><i>Goal: Bernabi Elementary School will implement an MTSS system that encompasses all relevant learning areas (instruction and SEL/behavioral components).</i></p>
<p><i>Academic Excellence:</i></p> <p><i>Goal: Bernabi Elementary School will build a collective understanding of what cognitive engagement looks like and work to define it developmentally at the elementary level.</i></p>

**Bernabi Building Plan for the 2023 - 2024 School Year****STRATEGIC GOAL ACTION PLAN**

**Goal:** *Bernabi Elementary School will purposefully stride to meet the relational needs of our school community.*

**Target(s):**

- Assess and identify preferred communication and connection opportunities.
- Eliminate barriers to elevate all stakeholder voices.

**Strategic Focus 1:** *A connected and collaborative environment*

**Strategies that will be used:**

Action step(s) initiated	Person(s) responsible	Who must be kept informed and/or involved?	Timeline	Evidence of accomplishment for action step	Mid/End of Year Evaluations
Utilize the community Thought Exchange results to generate our communication plans within the building, grade-levels, classrooms, etc.	Principal BPT Team Leaders Individual Staff Members	All stakeholders within the Bernabi learning community	September - June	<ul style="list-style-type: none"><li>• Published communication plan</li><li>• Training relative to survey results as needed</li><li>• Execution of the new communication format</li><li>• Use of smore for principal communication</li></ul>	<ul style="list-style-type: none"><li>• Mid-year parent survey</li><li>• End of year staff survey</li></ul>
Increase personal connections with families both in and out of school	Principal BPT Team Leaders Individual Staff Members	All stakeholders within the Bernabi learning community	September - June	<ul style="list-style-type: none"><li>• Increased participation from faculty at PTO meetings</li><li>• Each family will receive 2 personal cards during the year (faculty meeting plan)</li></ul>	<ul style="list-style-type: none"><li>• Mid-year parent survey</li><li>• End of year staff survey</li></ul>

Identify and alleviate communication barriers for all stakeholders	Principal BPT  Mental Health Staff  Individual Staff Members	Principal Office  All Staff on Student's Educational Team	September - June	<ul style="list-style-type: none"> <li>• Interpreters for PT conferences/CSE meetings</li> <li>• Translating building communication to families' home language</li> <li>• Use of Propio, TTY, Lexmark translating software to support parent communication</li> <li>• Increased home visits</li> </ul>	<ul style="list-style-type: none"> <li>• End of year staff survey</li> </ul>
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**Bernabi Building Plan for the 2023 - 2024 School Year****STRATEGIC GOAL ACTION PLAN**

**Goal:** *Bernabi Elementary School will implement an MTSS system that encompasses all relevant learning areas (instructional and SEL/behavioral interventions).*

**Target(s):**

- Employ a cohesive data tracking system (common across elementary) related to the various components of our MTSS framework.
- Reformat PBIS practices to align to MTSS systems and structures.

**Strategic Focus 2:** *The Student Experience***Strategies that will be used:**

Action step(s) initiated	Person(s) responsible	Who must be kept informed and/or involved?	Timeline	Evidence of accomplishment for action step	Mid/End of Year Evaluations
Evaluate the use of the multiple systems to determine a comprehensive universal data tracking system.	Principal MTSS Coach	Mental Health Staff  RtI team  All Staff on Student's Educational Team	September - June	<ul style="list-style-type: none"><li>• MTSS Rotation Meetings (RtI Frontline/eDoctrina/ Panorama)</li><li>• SST Meetings (OneNote/ Panorama/ eDoctrina)</li><li>• Grade-Level Team Meetings (OneNote/ Panorama /eDoctrina)</li><li>• SIP (IEP Direct)</li><li>• PBIS (OneNote/ Panorama /Infinite Campus)</li></ul>	<ul style="list-style-type: none"><li>• Updated MTSS plan for the use of a single data tracking system</li></ul>
Update and reframe SEL practices to become aligned to MTSS/PBIS Tier 1 strategies	Principal MTSS Coach	All Staff	September - June	<ul style="list-style-type: none"><li>• New referral</li><li>• Color connection</li><li>• Matrix</li><li>• SEL Block</li></ul>	<ul style="list-style-type: none"><li>• SST anecdotal notes</li><li>• Panorama Survey Results</li><li>• Referral Data</li></ul>

	PBIS Team Mental Health Team			<ul style="list-style-type: none"> <li>• Panorama Survey</li> <li>• Counselor lessons in each classroom</li> </ul>	<ul style="list-style-type: none"> <li>• End of Year Survey Results</li> </ul>
Develop systems that ensure multiple, positive interactions between students and staff throughout each day	Principal BPT Student Leader/Safety Advisors	All Staff	September - June	<ul style="list-style-type: none"> <li>• Bus duty</li> <li>• Student leaders/Safety patrol assignments</li> <li>• Morning greetings</li> <li>• Hallway greetings</li> <li>• Availability of counselors</li> </ul>	<ul style="list-style-type: none"> <li>• Panorama Survey Results</li> <li>• End of Year Survey Results</li> </ul>

**Bernabi Building Plan for the 2023 - 2024 School Year****STRATEGIC GOAL ACTION PLAN**

**Goal:** *Bernabi Elementary School will build a collective understanding of what cognitive engagement looks like and work to define it developmentally at the elementary level.*

**Target(s):**

- Engage in professional learning and exploration of academic cognitive engagement (student and teacher strategies) across multiple learning settings.

**Strategic Focus 3:** *Academic Excellence***Strategies that will be used:**

Action step(s) initiated	Person(s) responsible	Who must be kept informed and/or involved?	Timeline	Evidence of accomplishment for action step	Mid/End of Year Evaluations
Collect baseline data relative to academic cognitive engagement.	Principal	All Staff	September	<ul style="list-style-type: none"><li>• Development of Baseline survey</li></ul>	<ul style="list-style-type: none"><li>• Baseline survey results</li><li>• NYSUT rubric indicator III.1C within observations</li></ul>
Coupled faculty meetings to develop common understanding, language and learning strategies relative to cognitive engagement.	Principal Instruction Office	All Staff	September - June	<ul style="list-style-type: none"><li>• Faculty Meetings Schedule</li></ul>	<ul style="list-style-type: none"><li>• Faculty Meeting Exit Tickets</li><li>• End of Year Survey Results</li></ul>
Offer learning walks targeting cognitive engagement practices across settings and schools.	Principal BPT	All faculty	September - June	<ul style="list-style-type: none"><li>• Faculty meeting plan</li><li>• Learning Walk Survey</li><li>• Faculty reflections</li></ul>	<ul style="list-style-type: none"><li>• Feedback form</li></ul>